

LYNDON CITY COUNCIL
ADJOURNED MEETING MINUTES OF
JANUARY 17, 2012

The Lyndon City Council met in adjourned session on Tuesday, January 17, 2012, 7:30 p.m., at City Hall.

Members Present: Wayne Howard, Kay Jones, Bill Patterson, Brandon Smith
and Mayor Jeff Bronson

Absent: Doug Watson

Others Present: Kim Newman, City Administrator
Barbara Schattak, City Clerk
David Wilson, Maintenance Superintendent
Darrel Manning, Chief of Police
Pat Walsh, City Attorney
Susan Richards Johnson & Angie Gaebler of
Susan Richards Johnson & Associates, Inc.
Corey Thomas, Pishny Real Estate Services LLC
Cortney Bartley, Jennifer VanWinkle, Joy Fischer, Angie Smith, Lynn
Kline and Stacey Goodwin, Representing Boy Scouts & Girl Scouts
Peggy Clark and Charna Williams, HPPL members

1. CALL TO ORDER: Mayor Bronson called the meeting to order.
2. ROLL CALL: The City Clerk called roll of the city council; all members were present with the exception of Watson who was absent with notification.
3. ADOPTION OF MINUTES OF PREVIOUS MEETING: A motion was made by Jones to approve the adjourned meeting minutes of December 28, 2011 as amended. Patterson seconded the motion, which carried.
4. CORRESPONDENCE TO COUNCIL: An email from Jeanne Bunting notifying the City of reimbursement of \$22,964.81 for the new sirens; minutes of PWWSD #12 December 21, 2011 meeting; correspondence from Vic Montgomery, KDHE, stating appreciation of city staff for their help during his recent inspection of the sewer plant, a request from Kim Houser of the Girl Scouts for Community Center fees to be waived during their use and correspondence for the Kansas Rural Water Association to appoint a voting delegate for their upcoming meeting in March.

After some discussion, a motion was made by Jones to have David Wilson be the voting delegate with Dan Dehn as alternate. Smith seconded the motion, which carried.

5. CITIZEN'S STATEMENTS AND PETITIONS: Stacey Goodwin reported she will be taking over for Kim Houser as Community Leader for Girl Scouts. The Girl Scouts requested use of the Community Center for special events such as when the cookies they sell are delivered,

ceremonies or sleepovers with the fee being waived; it was noted they would need to use the center 6 to 10 times a year. Ms. Goodwin recommended having a service contract between the City and the Girl Scouts which would help the girls with community service projects.

Courtney Bartley of the Boy Scouts also expressed the same as the Girl Scouts and stated they would be willing to pay the rental fee if they are doing a money maker.

After some discussion, the matter was tabled to the next meeting. Stacey Goodwin will provide a copy of the service contract for the Girl Scouts.

6. UNFINISHED BUSINESS:

- a) BAILEY HOUSE: The City Administrator reported she had invited the architects and members of HPPL to the meeting to address any concerns council may have regarding repairs on the Bailey House. Mayor Bronson voiced concerns of cracks in the recent daubing. Mr. Thomas noted cracking is normal but it is excessive on the south side of the house and his company will do some necessary repairs free of charge. It was noted there will be no further daubing until spring. Mr. Thomas reported the following: had to go with newer logs but has a product to age the wood to look the same; replaced the sub floor; under the house has been cleaned and rocked where it will remain dry, removed the chimney and the south wall is now plumb. It was noted the next thing to do is grading around the building.

Susan Richards Johnson noted there is an additional \$11,000 available from the Historical Society with matching funds of \$2,000 which can be from selling tax credits if the City is interested and stated a decision was not needed tonight. It was also noted if Council had any concerns to contact Peggy Clark. Mayor Bronson thanked them for coming.

- b) DONATION TO LYNDON PTO-AFTER PROM ORGANIZATION: The City Clerk reported last year the council gave 4 \$50 gift cards to be used at businesses in Lyndon. After some discussion a motion was made by Patterson to give three \$50 gift certificates to be used in Lyndon. Jones seconded the motion, which carried.
- c) CONFIRMATION OF 2010 AUDIT TO GROFF & BERRY: Correspondence to Groff & Berry was presented confirming all files were available for review during the audit which the Mayor needed to sign. After some discussion, a motion was made by Patterson to authorize Mayor Bronson to sign the letter on behalf of the City. Howard seconded the motion, which carried.

The City Administrator voiced concerns on getting the audits back late and how budget was overspent by \$77,000. After some discussion, it was the consensus of the council to have the City Administrator visit with the auditor.

The City Clerk presented the contract for the 2011 Audit with Groff & Berry. After some discussion, the matter was tabled to the next meeting. Also presented was a letter of significant findings of the 2010 audit.

7. NEW BUSINESS: None

8. STAFF REPORTS:

- a) POLICE: Received a report of the past year's activities. Council voiced their pleasure of seeing Chief Manning back on duty.
- b) MAINTENANCE: Council received a maintenance report. The Maintenance Superintendent reported the school light pole at 7th & Topeka broke and is ordered, low manholes are needing replaced, have visited with Barb about sending letters to residents who need sewer caps replaced and noted the sewer lining has helped with infiltration at the plant but it is not enough.
- c) The City Administrator reported she has met with Rick Winsky regarding the parking and he is happy to comply with our parking request and will visit with his employees.

Had a meeting with Jeff Clark who is asking for assistance in promoting the old SRS building. The City Administrator would like to create a power point to show businesses available buildings.

The City Administrator will be meeting with Stephanie Watson and a developer on Friday morning about the possibility of senior housing on Randy Kirkpatrick's property. Friday afternoon the City Administrator will be meeting with Steve Zerr and the engineer regarding the Rockin Z Ridge.

Announced there is an Economic Development meeting Monday night at 6:30 in Burlingame and invited council members to join her.

Met with Justin Graham about fireworks for the fourth of July, it was noted the City has committed to donations. After some discussion, the matter was tabled.

9. COUNCIL COMMENTS: Patterson questioned if the city wide clean-up date had been set; it was noted it has not been set to date as it usually coincides with the hazardous waste date.

Patterson reported the streetlight at 14th & Washington strobes; the City Clerk will report it to KCPL.

Smith suggested trying to get the extra money for the Bailey House without using the tax credits.

Jones stated the architect and Peggy Clark may want to know something soon regarding the extra money from the Heritage Trust and she explained the tax credits to the council and

that you can sell them. After some discussion, the City Administrator will research tax credits. The matter was tabled.

10. EXECUTIVE SESSION: At 9:10 p.m. a motion was made by Patterson to recess to executive session for 10 minutes to discuss a real estate matter. Jones seconded the motion, which carried. The governing body reconvened at 9:20 p.m. No action was taken.

At 9:21 p.m. a motion was made by Patterson to recess to executive session for 45 minutes to discuss a personnel matter. Jones seconded the motion, which carried. The governing body reconvened at 10:06 p.m. No action was taken. Mayor Bronson left the meeting and the Council President presided.

At 10:09 p.m. a motion was made by Patterson to recess to executive session for 10 minutes to discuss a personnel matter. Smith seconded the motion, which carried. The governing body reconvened at 10:19 p.m. No action was taken.

11. ADJOURNMENT: At 10:22 p.m. a motion was made by Howard to adjourn to a regular meeting on Monday, February 6, 2012 at 7:30 p.m. Patterson seconded the meeting, which carried.

A handwritten signature in cursive script, reading "Barbara Schattak".

Barbara Schattak
City Clerk